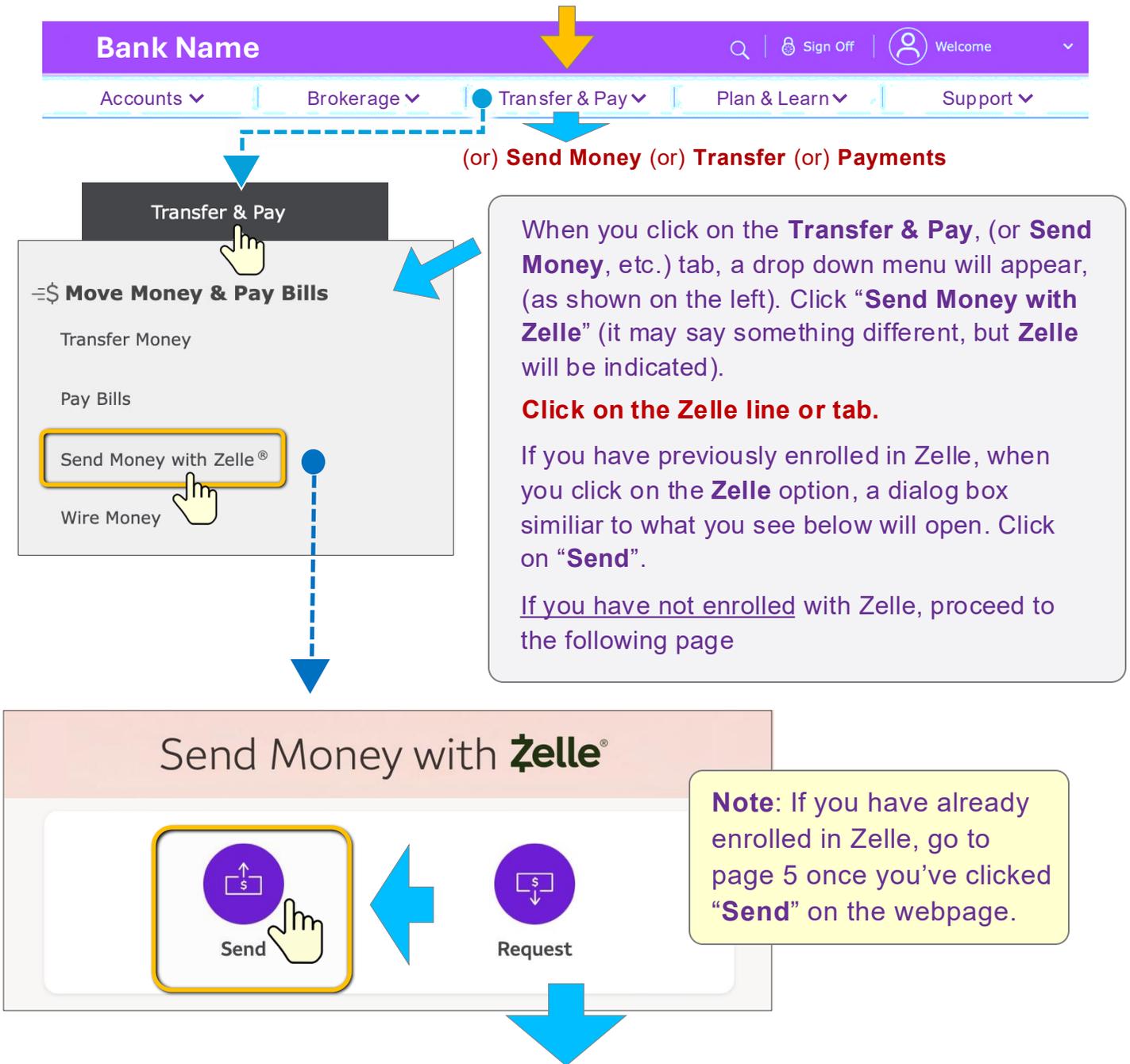


## How to Pay via Zelle

Zelle makes sending payments fast, easy, and secure – directly from your bank account. Most major U.S. Banks and many Credit Unions have integrated Zelle into their payment system – and there are no fees to use it.

To use Zelle to pay for your Plasma Energy Water order, log in to your bank (or credit union) account on your computer or with your phone app. If your bank or credit union offers Zelle, you will find it under: **“Transfer & Pay”**, **“Send Money”**, **“Transfers,”** or **“Payments.”** as shown in the example below.

**Note:** What you see on your particular bank’s website, or when using a phone app, will likely look a little different, but these instructions should be sufficient to help you figure it out. If not, call your bank, and one of their service reps will help you.



The diagram illustrates the process of using Zelle for payment on a bank website. It starts with a bank's navigation bar where the user clicks on a tab like "Transfer & Pay" (or "Send Money", "Transfer", or "Payments"). This opens a dropdown menu with options: "Move Money & Pay Bills", "Transfer Money", "Pay Bills", "Send Money with Zelle®", and "Wire Money". The user selects "Send Money with Zelle®". A callout box explains that a dialog box will appear with "Send" and "Request" options. The user clicks "Send". A final callout box notes that if already enrolled, the user should go to page 5 after clicking "Send".

**Bank Name** | Search | Sign Off | Welcome

Accounts | Brokerage | **Transfer & Pay** | Plan & Learn | Support

(or) **Send Money** (or) **Transfer** (or) **Payments**

**Transfer & Pay**

**Move Money & Pay Bills**

- Transfer Money
- Pay Bills
- Send Money with Zelle®**
- Wire Money

When you click on the **Transfer & Pay**, (or **Send Money**, etc.) tab, a drop down menu will appear, (as shown on the left). Click **“Send Money with Zelle”** (it may say something different, but **Zelle** will be indicated).

**Click on the Zelle line or tab.**

If you have previously enrolled in Zelle, when you click on the **Zelle** option, a dialog box similar to what you see below will open. Click on **“Send”**.

If you have not enrolled with Zelle, proceed to the following page

**Send Money with Zelle®**

**Send** | **Request**

**Note:** If you have already enrolled in Zelle, go to page 5 once you’ve clicked **“Send”** on the webpage.

## How to Enroll with Zelle

If you have not enrolled with Zelle, a dialog box similar to what you see below will show. Click “Enroll”.

ENROLL WITH ZELLE

**Bank Name** 

**Send money to friends and family**

Set up in minutes. All you need is an email or mobile number.  
It's fast, safe and easy.



ENROLL WITH ZELLE

**Choose a mobile number or email**

Contact Method

555-123-1234   **Next, choose your contact method.**  
**We suggest using your phone number.**

youremail@gmail.com



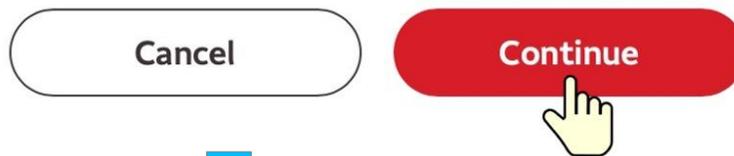
**Next**, verify your identity by following the instructions below.

## We need to verify your identity.

To help protect your accounts, we'll send a 6-digit code to your phone number.

555-123-1234

Click **"Continue"**

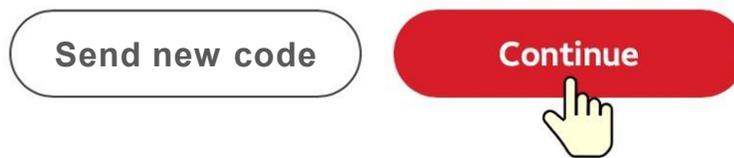


## Enter the code we just texted you.

We sent a 6-digit code to 555-123-1234. If you don't receive it within 30-seconds, click "Send new code".

6-digit code ← Enter code

Click **"Continue"**

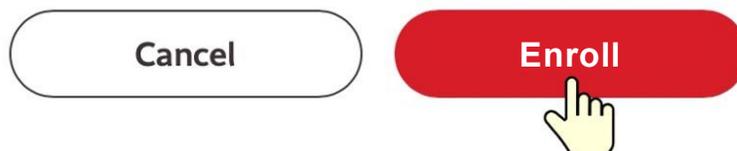


## Choose an account

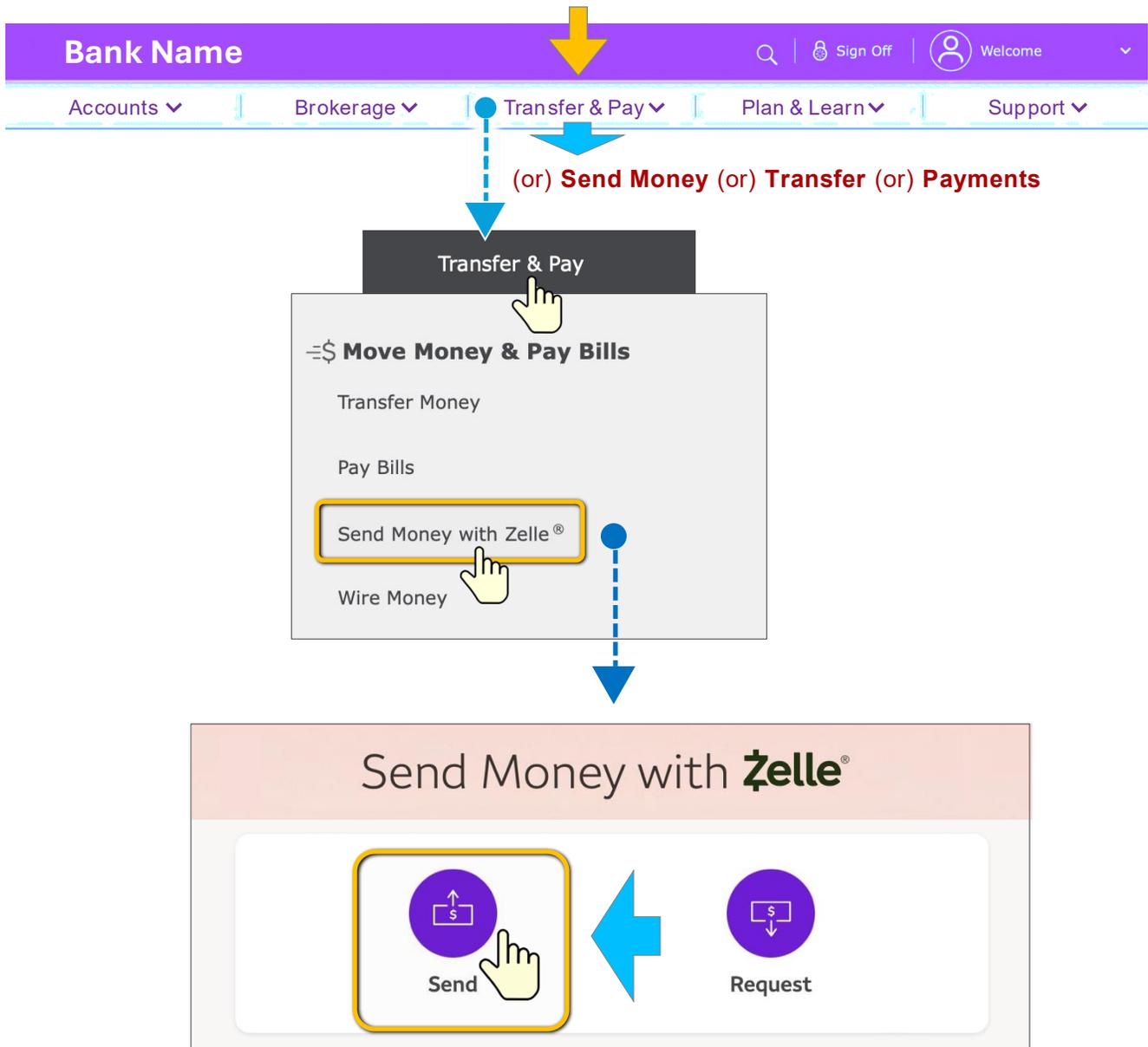
Contact Method

Checking ←

Click **"Enroll"**



**Once you've enrolled**, you can proceed with these instruction.  
(First covered on the 1<sup>st</sup> page.)



*Proceed to the next page...*



## Select recipient

< Back

Once you've clicked "Send", a dialog box similar to this will be shown, click "Add"

Search

+  
Add

### Recent

JB Joe Brown

NS Nancy Smith

If you have used Zelle before, recipients you've added will show here.

## Add recipient

< Back

Recipient information  
**lynnsch67@gmail.com**

U.S. mobile number or email

Leave unchecked

Add as a business

Fill in the phone #, and first and last name exactly as shown. Then click "Continue".

First name  
**Lynn**

Last name (optional)  
**Schmaltz**

Lynn Schmaltz must be enrolled with Zelle® using **lynnsch67@gmail.com** to receive money.

By adding the recipient, you agree to receive text messages about your Zelle® activity. Message and data rates may apply. Text STOP to 93729 to opt out.

Only use Zelle® to pay people and small businesses you know and trust.

Cancel

Continue

Next, you'll see a dialog box to check the name & number of your recipient.

The image shows a screenshot of a mobile application dialog box titled "Double-check your recipient" with a close button (X) in the top right corner. A yellow arrow points to the title. Below the title, a blue arrow points down to the text "Ensure the name & phone # are exactly as shown." A blue arrow then points to a yellow-bordered box containing the recipient information: "You're sending money to Lynn Schmaltz using lynnsch67@gmail.com". Below this box, a paragraph of text reads: "If this is correct, check the box to confirm, then tap **Continue**. Remember, only use Zelle® to send money to people and small businesses you trust." Below this text is a light gray rounded rectangle containing a warning section. On the left, blue text says "Zelle will always warn about potential scams" with a blue arrow pointing to a yellow-bordered box with a warning icon and the text "Watch out for scams". Below this is the heading "Don't be fooled by:" followed by a bulleted list: "• Anyone pressuring you to send money, especially if they seem to be a familiar company.", "• Requests for codes or passwords from people claiming to be bank officials.", and "• Phony debt collectors texting or calling you to pay money you don't owe." Below the list is a checkbox with a checkmark and the text "I'm sure this isn't a scam, and I'd like to make this payment." A blue arrow points to the checkbox, and a dashed blue arrow points from the checkbox to the "Continue" button. At the bottom of the dialog are two buttons: "Cancel" and "Continue". A yellow hand icon is shown clicking the "Continue" button. A large blue arrow points downwards from the bottom of the dialog box.

Double-check your recipient

Ensure the name & phone # are exactly as shown.

You're sending money to  
**Lynn Schmaltz**  
using  
**lynnsch67@gmail.com**

If this is correct, check the box to confirm, then tap **Continue**. Remember, only use Zelle® to send money to people and small businesses you trust.

Zelle will always warn about potential scams

Watch out for scams

**Don't be fooled by:**

- Anyone pressuring you to send money, especially if they seem to be a familiar company.
- Requests for codes or passwords from people claiming to be bank officials.
- Phony debt collectors texting or calling you to pay money you don't owe.

I'm sure this isn't a scam, and I'd like to make this payment.

Click to check-mark this box, then click continue

Cancel Continue

**Next**, you need to select the account you'll be using to send the money from.

Select an account X

**Personal Accounts**

 EVERYDAY CHECKING  Select the account then click "Save".

**Enter Amount**

  
Send to Lynn Schmaltz

**Amount**  
\$627.25

Your send limit for this transaction is \$500.00 

Send to Lynn Schmaltz 

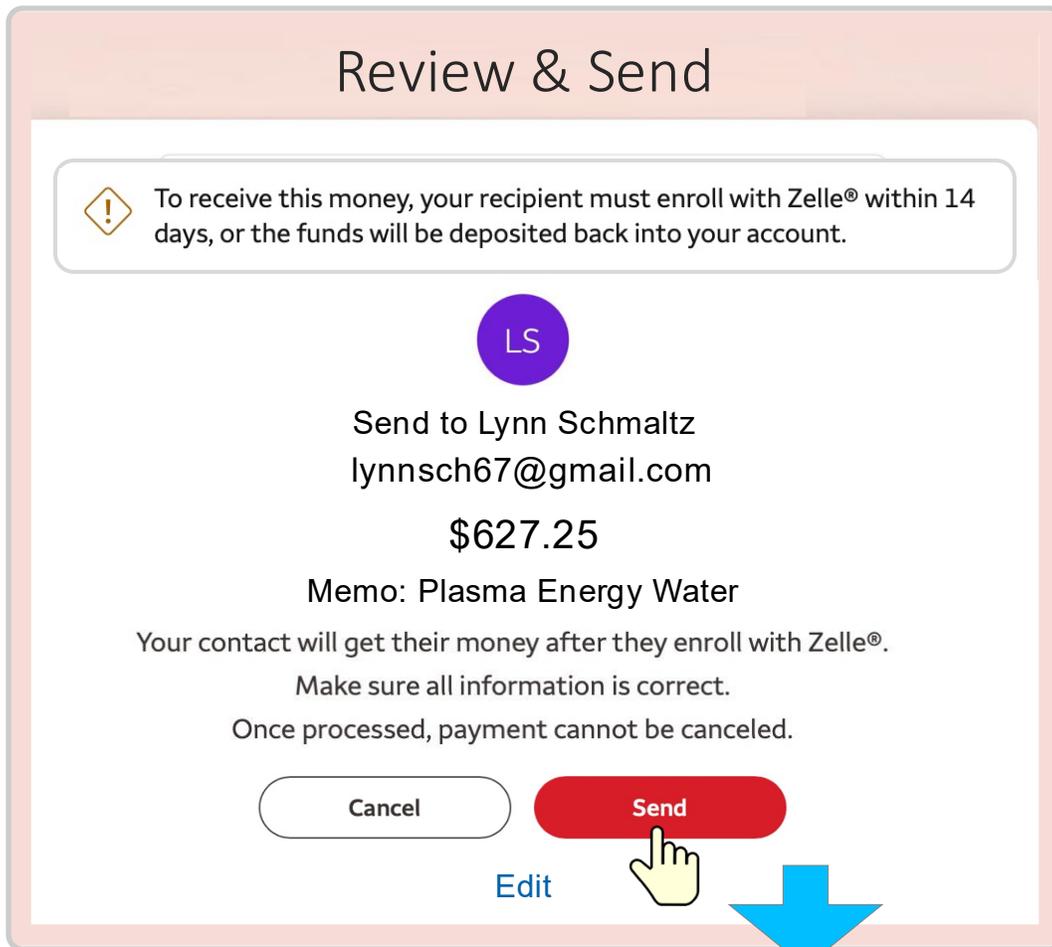
**Pay from:**  
EVERYDAY CHECKING

**Add a memo (optional)**  
Plasma Energy Water

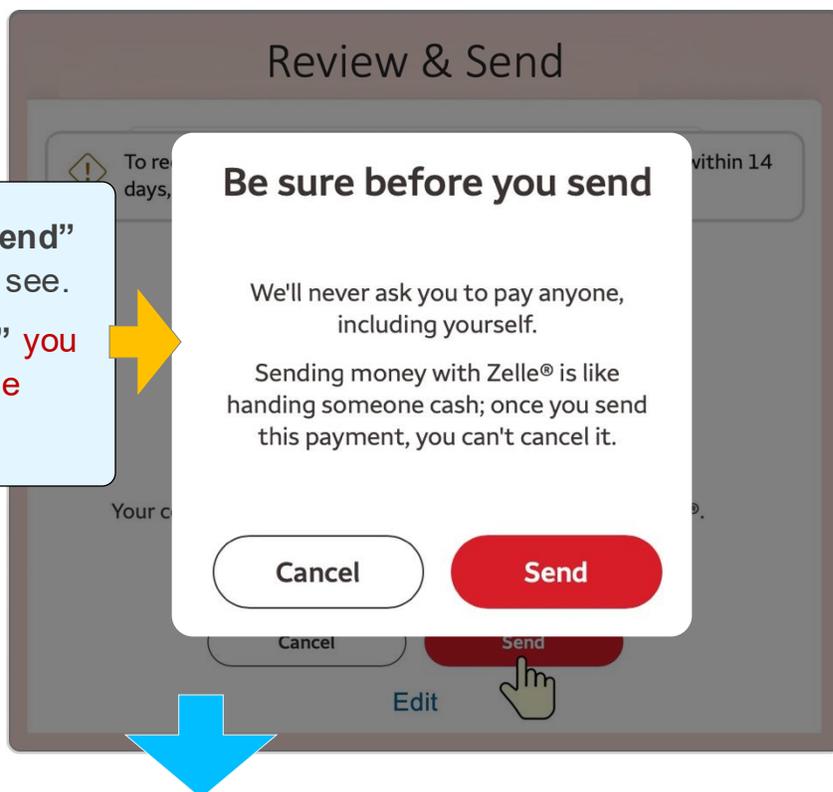
 

If your order is over \$500, your bank may set a limit of \$500 on your first send to a recipient you just added. If this is the case, send \$500. The bank will allow you to send an additional amount up to the \$500 limit (after 24 hours). Once we've received the balance of your order amount, we'll process your order.

Once you've entered the order amount and pressed "Next", a **Review & Send** page similar to what you see below will show. Review your entries, and if all appear correct, press "Send".



This, "Be sure before you send" is the final message you will see. Once you've pressed "Send" you will receive a confirmation the payment has been sent.



**Lastly**, Zelle may ask you to verify it's you via sending you a one-time code.

For your security, let's make sure it's you.



We'll text you a one-time code.

By continuing, you agree that we can send you the code using the number you select.

Availability may be affected by your mobile carrier's coverage area. Your mobile carrier's message and data rates may apply.

Select one  
(\*\*\*)\*\*\*-5088  
Mobile

Click to receive code

Try another method.

Enter code

Your code was sent to (\*\*\*)\*\*\*-5088

Code  
123456

Enter code, then click "Continue"

Cancel

Continue

Money sent

Confirmation



Sent to Lynn Schmaltz

\$627.25